|  |  |
| --- | --- |
|  | **Your Name**  ***“Nurturing others by mentoring with passion and patience”.***  **SKILLS**  I have acquired skills in leadership, communication, flexibility, multi-tasking, mentoring, organization, problem-solving, cooperation, maturity, reliability, patience, and motivation. |
| **PROFILE**  I am a grade 12 student at LA Matheson Secondary with an interest in pursuing a career in Teaching.  My long-term objective is to guide and mentor young students, plan activities to help broaden their perspective and experiences before proceeding on their journey to adulthood.  **EDUCATION**  LA Matheson Secondary School  2015-Present   * High School Graduation 2020  |  |  | | --- | --- | |  | | |  | 604-555-5555 | |  | yourname@gmail.com | |  | |   *“Your name is consistently Improving communication skills while providing excellent customer service.”*  **Francis Green, Owner Menchie’s Frozen Yogurt.** | **Work experience**  **Simply Pho, Tsawwassen Mills Waitress**  *January 2020 - present*   * Bilingual customer support * Work well under pressure * Communicates well between kitchen staff and customers * Excels and multitasking and managing   **Menchie's Frozen Yogurt, Tsawwassen Mills Employee**  *June 2018 - present*   * Providing excellent customer service to consumers * Communicates well with employee members and consumers * Manages company's inventory * Maintains a clean and sanitized environment   **Speech and Hearing Unit Pathologist Fraser Health, Delta Internship**  *October 2018*   * Provided and received feedback on hearing assessments * Quick in planning and organizing kids scheduled activities * Excellent problem solving and decision-making skills   **Volunteer Experience**  **LA Matheson Spirit Team Leadership Program Volunteer**  *September 2018 - present*   * Improving communication skills and interpersonal skills * Helped set up and take down decoration displays * Organized school activities during and after school hours * Assisted with the management and set up for school dances   **Fundraiser for Cancer Volunteer**  *December 2018*   * Assisted creating poster boards * Provided customer services organizing appointments |
| **AWARDS**  November 2017  Long & McQuade Student Recital Certificate of Participation  June 2016  Long & McQuade Student Recital Certificate of Participation  October 2016  Centre for Education in Mathematics Participation   |  |  | | --- | --- | |  | 604-555-5555 | |  | yournamed@gmail.com | |  | | |  |  | |  | | | **Volunteer Experience**  **Vietnamese Eucharistic Church Youth Movement Volunteer Assistant**  *September 2014 - December 2016*   * Being a positive role model and team leader * Provided assistance to students who need help on assignments * Managed team-based activities during breaks * Mentoring elementary school students   **Interests**   * Venturing out and planning events with friends and family * Taking interest in learning sign language * Partaking in school events and taking photos for the yearbook   **References**  **Julia Barcelon - Menchie's Owner**   Menchie's Frozen Yogurt   Phone: 604-555-5555    **Vicky Mckay - Robotics, Yearbook and Spirit Team Organizer**  L. A. Matheson Secondary  Phone- 604-555-5555  mckay\_v@surreyschools.ca  **Rajni Singhera - English Teacher**  L. A. Matheson Secondary  Phone- 604-588-3418  singhera\_r@surreyschools.ca |