**Jason Sangha**  
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February 19, 2024

Human Resources  
Best Buy

12048 80 Avenue

Surrey, BC V3W 3M1

Dear Human Resources:

I am interested in the part-time retail position that your store recently advertised. For years, my family and I have visited your Best Buy store and very much enjoyed the shopping experience in your store. I believe that my passion for technology, strong work ethic, and commitment to service will help to make me a valuable member of the Best Buy team.

With great attention to customer satisfaction, I pride myself on being professional in all of my interactions. I enjoy working as part of a fast-paced team and have a keen desire to develop my knowledge base and occupational skills. I focus on maintaining a positive disposition even under pressure and feel that a friendly and vibrant workplace is essential to giving customers a high-quality experience.

Being enrolled in subjects such as Information Technology at my school has taught me the importance of paying attention to detail when exhibiting my creative skills and abilities. I am confident that when combined the attributes I have developed by volunteering at school and in the community, I will be an effective contributor to your thriving and unique company.

I look forward to meeting with you and appreciate you taking time to review my resume. At your convenience, I can be contacted at 604-555-1234 to arrange an interview. Thank you for your consideration.

Sincerely,

[sign your name here]

Type your name in full here